# **KNOW YOUR CUSTOMER (KYC) FORM**

### **COMPANIES (LEGAL ENTITIES)**



The purpose of this KYC form is to assist Loomis International (herein after "LI") fulfill its requirement to identify its customers according to the Anti-Money Laundering (AML) and Counter-Terrorism Financing (CTF) laws and regulations. This KYC Form must be completed by all potential customers and submitted to LI. KYC Forms that are incomplete, or not submitted with the requisite supporting documentation will be rejected. Any agreement entered into between LI and the Customer, or any obligation to provide services thereunder, is subject to the submission of the KYC Form which has been completed to the satisfaction of LI, and to LI's approval of the Customer at its sole discretion. LI is under no obligation to provide reasons for the rejection of a Customer.

	PARTY DETAILS (Internal use only)
	KYC Number:
Company Name	
Registered / Head Office Address	
Totic Tong	During Comparation / Limited / Incomparated Company
Entity Type  ☑ Mark all that apply]	Business Corporation / Limited / Incorporated Company
	Financial intermediary subject to special legal supervision
	☐ Member of a self-regulatory organization (SRO)¹
	☐ Publicly Listed Company ☐ Yes → (Primary Exchange)
	→ (Ticker/Symbol)
	☐ Other (please specify) →
Date of Incorporation/ Establishment	Country of Incorporation
No. of Staff Members (Approximate)	
Description of your business activities	
Services to be pro-	☐ Transportation ☐ Storage ☐ Other (please specify):

# KNOW YOUR CUSTOMER (KYC) FORM COMPANIES (LEGAL ENTITIES)



☐ Professional & ☐ Investigation ☐ ☐ Investigation ☐ ☐ ☐ ☐ ☐ ☐ ☐ ☐ ☐ ☐ ☐ ☐ ☐ ☐ ☐ ☐ ☐ ☐ ☐	stment	of Assets	Other Sources (please specify):
3. SHAREHOLDERS /BEN Only list those natural persons hole			inancial intermediaries, SRO's or Publicly listed Cor of their ID.
Name (Surname, First Name)	Shareholding / Ownership % (if >24%)	Date of Birth	Nationality(ies)
Provide names and certified copie.  (i) the representatives of the comp.  (ii) any persons of the company where the comp	SENTATIVES / PI s of IDs of: any who will be involved no will be authorised sign	in your relationship w natories in respect of y	ith LI and/or the provision of services;
Provide names and certified copies (i) the representatives of the comp (ii) any persons of the company where the company where the company contacts of	SENTATIVES / PI s of IDs of: any who will be involved no will be authorised sign	in your relationship w natories in respect of y	ith LI and/or the provision of services;
Provide names and certified copies (i) the representatives of the comp (ii) any persons of the company who will be personally contacts of the company who will be primary contacts of the company which will be primary contacts of the company who will be primary contacts of the company which will be prim	SENTATIVES / Pl s of IDs of: any who will be involved no will be authorised sign ny who will deal on a dai	in your relationship w natories in respect of y ly basis with LI	rith LI and/or the provision of services; your relationship with LI;
Provide names and certified copies (i) the representatives of the comp (ii) any persons of the company who will be personally contacts of the company who will be primary contacts of the company which will be primary contacts of the company who will be primary contacts of the company which will be prim	SENTATIVES / Pl s of IDs of: any who will be involved no will be authorised sign ny who will deal on a dai	in your relationship w natories in respect of y ly basis with LI	rith LI and/or the provision of services; your relationship with LI;
Provide names and certified copies (i) the representatives of the comp (ii) any persons of the company where the company where the company contacts of the contact contacts of the contact contact contacts of the contact con	SENTATIVES / Pl s of IDs of: any who will be involved no will be authorised sign ny who will deal on a dai	in your relationship w natories in respect of y ly basis with LI	rith LI and/or the provision of services; your relationship with LI;
(i) the representatives of the comp (ii) any persons of the company w	SENTATIVES / Pl s of IDs of: any who will be involved no will be authorised sign ny who will deal on a dai	in your relationship w natories in respect of y ly basis with LI	rith LI and/or the provision of services; your relationship with LI;
Provide names and certified copies (i) the representatives of the comp (ii) any persons of the company where the company where the company contacts of the contact contacts of the contact contact contacts of the contact con	SENTATIVES / PI s of IDs of: any who will be involved no will be authorised sign ny who will deal on a dai.  Role	in your relationship w natories in respect of y ly basis with LI	rith LI and/or the provision of services; your relationship with LI;
Provide names and certified copies (i) the representatives of the composition primary contacts of the company will (iii) primary contacts of the company mame (Surname, First Name)	SENTATIVES / PI s of IDs of: any who will be involved no will be authorised sign ny who will deal on a dai.  Role	in your relationship w natories in respect of y ly basis with LI	rith LI and/or the provision of services; your relationship with LI;
Provide names and certified copies (i) the representatives of the composition primary contacts of the company will (iii) primary contacts of the company mame (Surname, First Name)	SENTATIVES / PI s of IDs of: any who will be involved no will be authorised sign ny who will deal on a dai.  Role	in your relationship w natories in respect of y ly basis with LI	rith LI and/or the provision of services; your relationship with LI;

Checked by (Name, Signature):

# KNOW YOUR CUSTOMER (KYC) FORM COMPANIES (LEGAL ENTITIES)



### 5. POLITICALLY EXPOSED PERSONS<sup>3</sup>

Please confirm whether any of your owners listed above, or any other employees who m sons ("PEPs").		
☐ No owners, directors, officers, managers employees who may be involved in the Transa		s listed above, or any other  ☐ Yes → (complete below)
Name	Reason for PEP status (e.g. public role held)	Source of wealth of funds of PEP
6. PRIMARY SUPPORTING DOCUME	NTATION⁴	
We ask you to provide LI with legible copies o plication. Note: the list or type of documents r (prego mark ⊠):	<u> </u>	
1. Certified copy of Passport/Identity <sup>5</sup> C	card for Shareholders/Beneficial	Owners with ownership of >24%
2. Certified copy of Passport/Identity Ca	ard for Authorized Representative	/Principals/Executive Bodies
3. Extract from the Commercial Registe	er <sup>6</sup> /Business Registration Certific	cation / Operating License
4. Tax Registration Details (e.g. Tax Nu	umber / Tax Registration Certifica	ate or similar)
5. Proof of Company Address (e.g. cop	y of lease / tenancy certificate or	utility bill <sup>7</sup> )
6. Memorandum / Articles of Association Directors, Officers and Key Sharehold Trade License or similar as per local law preceding)	ers, Corporate Bylaws, Shareh	olders Partnership Agreement,
7. Statutory filing documents (e.g. Annu	al Company Returns) showing cu	urrent Directors & Shareholders
8. Trusts: please submit trust structure of	documentation <sup>8</sup>	
Proof that the primary signatory is a ney, Board Resolution or similar	authorized to sign on behalf of th	e company e.g. Power of Attor-
3 "Politically Exposed Persons" are individuals who currently of international organization. This definition also extends to their imm 4 Documents in a language other than English must be translated 5 Documents must be valid, and certification must be by an officia 6 Companies with headquarters abroad must certify their legal form 7 Utility Bill must not be older than 3 months 8 LI reserves the right to request proof of the origin of the goods	nediate family members and close associates. and certified with the name and position of the I authority not more that 1 year	
Loomis International (for internal use only)		
Place, Date:  Checked by (Name, Signature):		

## **KNOW YOUR CUSTOMER (KYC) FORM**

COMPANIES (LEGAL ENTITIES)



#### 7. DATA PRIVACY STATEMENT

We process your personal information in order to meet the legal requirements, to manage our relationship with you and to provide you with the requested services. Customer information will be treated with strictest confidentiality. Under no circumstances will data be forwarded to third parties, unless LI is required to do so by law. LI may share your information with our affiliates. This may also be outside the EU. You have the right to request a copy of the information we hold about you, to delete that information, and / or to ask us to correct the information that you believe is inaccurate, unless there are any pending procedures in progress. Please write to us at: dataprotection@int.loomis.com

#### 8. DECLARATION

#### By signing below, you:

- 1. hereby confirm irrevocably and unconditionally that the information provided in this form is true, accurate and complete. Providing false information with the intention to deceive will result in penalties pursuant to the locally applicable law.
- 2. confirm that the enclosed photocopies are true and accurate copies of the original documents and that such copies have been authenticated or certified by an official authorized by your place of jurisdiction.
- confirm and declare that you are neither involved in criminal activities nor in money laundering activities and that the goods you are transferring to LI for the purpose of transport or storage do not derive from any illegal activities.
- 4. authorize LI to obtain independent verification of the information you have supplied.
- 5. confirm that LI may accept the instructions or signature of another person for whom an authorization has been submitted to us.
- 6. agree that, if requested to do so by LI, will provide further information and / or documents as may be needed to verify the above information.
- 7. and the contracting party hereby undertakes to notify LI without further request, of any changes in the information provided herewith.
- 8. confirm that at the place where the beneficial owner is liable for taxation, he/she complies with all pertinent fiscal regulations applying to the assets, which LI has been contracted to transport or store.
- 9. hereby declare that the natural persons listed on this form are the beneficial owners of the assets.
- 10. you acknowledge and agree that your personal data will be processed and retained
- 11. agree and consent to the use of electronic signatures solely for the purposes of executing this form and such electronic signature(s) shall be deemed to have the same full and binding effect as a handwritten signature.

Please enter the name of the signatory as well as the date and place in the respective boxes and sign the form. This form will not be accepted or processed without the required signature/s (sole signatory or two joint signatories).

Place, date:	Place, date:
Surname, first name in block letters:	Surname, first name in block letters:
Signature of the contracting party:	Signature of the second contracting party:

Loomis International (for internal use only)				
Place, Date:				
Checked by (Name, Signature):				